

CHILD SAFE: RISK ASSESSMENT

*The Currajong School takes a zero-tolerance approach to child abuse and is fully committed to ensuring that its strategies, policies, procedures and practices meet all **Child Safe Standards as specified in Ministerial Order No. 870 (2015)***

Monitor & Review

This document is to be reviewed and ratified by The Board annually to ensure that it remains up to date and is reflective of the current situation for the school staff, students, community and environment. Particular consideration is given to: individual students, including those with complex needs; vulnerable students; students of Aboriginal and Torres Strait Island background; a changing environment; various programs; and in response to an incident.

Risk event or environment	Existing risk management strategies / controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
Organisational culture of child safety lacks publicity and commitment	Child Safe Policies	Possible	Severe	Moderate	Child Safe policies and practices to be presented regularly at staff meetings and to the Board	Principal, School Board	Low
	Child safety Code of Conduct				Child Safe Policies to be located on shared Drive, website and in Parent Handbook	Principal	

Inappropriate behaviour is not reported and addressed	Child safety Code of Conduct Reporting procedures Mandatory Reporting module	Unlikely	Severe	Low	Register of staff completion of module Policy review conducted in staff meetings	Principal School Board Staff	Low
Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
Unquestioning trust of long-term employees and contractors or norms	Strategies developed to embed culture of child safety Clear child safety reporting procedures	Possible	Major	High	• Refresher training for staff – see eLearning mandatory reporting module	Principal School Board	
Unquestioning trust of long-term employees and contractors	Clear child safety reporting procedures	Possible	Major	High	Induction for contractors to include Child Safe Standards	Principal School Board	Low
Inappropriate conduct in online environments	Child safety Code of Conduct IT Use agreement for students and families	Possible	Moderate	Medium	Regular review of IT Use agreement with students and staff Appropriate settings on devices managed and monitored by IT staff	Principal School Board Staff School Community	Low

Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
External providers and unknown people / environments at off-site events	<p>Child safety Code of Conduct</p> <p>Child safety Reporting Procedures</p> <p>Risk assessment for every off-site activity</p>	Likely	Moderate	Medium	<p>Assessment of new or changed environments for child safety risks.</p> <p>Ensure Code and strategies apply in all school contexts</p> <p>School to give Provider copies of school's Child Safety Policy and Code of Conduct and the Provider to share their Child Safety Policy and reporting procedures.</p>	<p>Principal</p> <p>School Board</p> <p>Staff</p>	Low
Recruitment of an inappropriate person including volunteers.	WWCC or Victorian Institute of Teaching registration	Unlikely	Major	Medium	<p>Processes updated to require:</p> <ul style="list-style-type: none"> • Criminal history search • Pre-employment reference check includes asking about child safety 	<p>Principal</p> <p>School Board</p>	

EVALUATION

This policy will be reviewed annually, or more often if necessary due to changes in regulations or circumstances.

Approval date	Approved by	Next Review
August 2020	School Board	August 2021